

DEPARTMENT OF WOMEN, YOUTH AND PERSONS WITH DISABILITIES

The mandate of the Department is to lead on socio-economic transformation and implementation of the empowerment and participation of women, youth and persons with disabilities through mainstreaming, advocacy, monitoring and evaluation.

- APPLICATIONS** : Applicants are urged to choose/ utilise one of the methods provided below: you may forward your application, quoting reference, addressed to: The Director-General, Department of Women, Youth and Persons with Disabilities, Private Bag X931, Pretoria, 0001. Alternatively, applications may also be hand delivered to 268 Lilian Ngoyi Street, Fedsure Forum Building, 1st floor, Pretoria CBD. Another option is to submit applications through email. All attachments for online application must include an application form Z83 and CV only, in PDF and as one (1) document or attachment, indicate the correct job title and the reference number of the post on the subject line of your email. Use the correct email address associated with the post. JPEG (picture/snapshot) application will not be accepted. Failure to do so, your application will be disqualified. Kindly note that the emailed applications and attachments should not exceed 15 MB. General enquiries may be brought to the attention of Ms Lerato Segodi 012 359 0073/ Mr Amukelani Misunwa Tel No: (012) 359 0240
- CLOSING DATE** : 29 September 2025 at 16:00
- NOTE** : The Department of Women, Youth and Persons with Disabilities invites applications for graduate internship opportunities for the 2025/27 financial year. Unemployed applicants who have never participated in an internship programme in any government department or parastatals are invited to apply. Successful Interns will be placed in the Internship programme for a period of 24 months. Applications must be submitted on new Z83 form, which can be downloaded from: <http://www.gov.za/dpsa2g/vacancies.asp>. Applications submitted on the old application for employment (Z83) will not be considered. All fields in the Z83 application form must be completed in full, in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form. It is therefore prudent that fields be completed by applicants and signed, noting the importance of the declaration. South African applicants need not to provide passport numbers. Candidate must respond "Yes" or "No" to the question whether you are conducting business with the state. If "Yes", details thereof only shortlisted candidates will submit Declaration form for conducting business with the state when shortlisted to the application. It is acceptable for applicant to indicate "not applicable" or leave a blank to the question "In the event that you are employed in the Public Service, will you immediately relinquish such business interest?" Applicants are not required to submit copies of qualifications and other relevant documents but must submit the completed and signed Z83 and detailed Curricula Vitae. The communication from HR of the Department regarding the requirement for certified document will be limited to shortlisted candidates. Therefore, only shortlisted candidate for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Non-RSA citizens/permanent resident permit holders must submit a copy only when shortlisted. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Should you not hear from the Department within three (3) months of the closing date of the advertisement, please consider your application to be unsuccessful. The Department reserves the right not to fill and/or make an appointment to any of the advertised posts. Short-listed candidates may be subjected to a technical exercise that intends to test relevant technical elements of the job as part of the selection process, the logistics of which will be communicated by the Department. Successful candidates shall be required to enter into performance agreement within three (3) months of assuming their duties in the Department, and within one (1) month of the date of their appointment conclude the prescribed contract of employment. Designated employees shall be required to disclose their financial interest within 30 days after assumption of duty. Appointments will only be made on the first notch of the advertised salary level. All shortlisted candidates will be subjected to personal security vetting. Note that in terms of the Protection of Personal Information Act, 2021, the Department will ensure the protection of applicants' personal information and only collect, use and retain applicants' personal information for the purposes of recruitment and selection

processes. The Department shall safeguard such personal information against access by unauthorised persons, unlawful disclosure, or breaches. The Department is an equal opportunity employer. In the filling of these posts, the objectives of section 195 of the Constitution of the Republic of South Africa and the Employment Equity Act, 1998 (Act 55 of 1998) will be taken into consideration and preference will be given to Women, Youth and Persons with Disabilities.

INTERNSHIPS PROGRAMME FOR 2025/2027

OTHER POSTS

<u>POST 32/74</u>	:	<u>INTERN: ADVOCACY AND MAINSTREAMING, RIGHTS OF PERSONS WITH DISABILITIES REF NO: DWYPD/ RPD01/2025 (X1 POST)</u> Chief Directorate: Advocacy and Mainstreaming for the Rights of Persons with Disabilities (24 Months)
<u>STIPEND</u>	:	R7 860. per month
<u>CENTRE</u>	:	Pretoria
<u>REQUIREMENTS</u>	:	Degree in Monitoring and Evaluation/Research /Statistics/Law
<u>ENQUIRIES</u>	:	Ms Sarah Mabizela Tel No: (012) 359 0075
<u>APPLICATIONS</u>	:	Recruitment01@dwypd.gov.za
<u>POST 32/75</u>	:	<u>INTERN: INTERNATIONAL RELATIONS, STAKEHOLDER MANAGEMENT AND CAPACITY BUILDING REF NO: DWYPD/MERC02/2025 (X1 POST)</u> Chief Directorate: International Relations, Stakeholder Management and Capacity Building (24 Months)
<u>STIPEND</u>	:	R7 860. per month
<u>CENTRE</u>	:	Pretoria
<u>REQUIREMENTS</u>	:	National Diploma/Degree in International Relations or Political Sciences
<u>ENQUIRIES</u>	:	Ms Sarah Mabizela Tel No: (012) 359 0075
<u>APPLICATIONS</u>	:	Recruitment01@dwypd.gov.za
<u>POST 32/76</u>	:	<u>INTERN: SOCIAL EMPOWERMENT OF WOMEN REF NO: DWYPD/JTJS03/2025 (X1 POST)</u> Chief Directorate: Social Empowerment of Women (24 Months)
<u>STIPEND</u>	:	R7 860. per month
<u>CENTRE</u>	:	Pretoria
<u>REQUIREMENTS</u>	:	Honours Degree in Gender Studies/Development Studies
<u>ENQUIRIES</u>	:	Ms Sarah Mabizela Tel No: (012) 359 0075
<u>APPLICATIONS</u>	:	Recruitment01@dwypd.gov.za