

*[paying the right social grant, to the right person,
at the right time and place. NJALO!]*

SASSA is a dynamic organisation that provides a range of essential services to a diverse group of South Africans. With offices countrywide, our operational structures aspire to embrace all that is state-of-the-art, offices that are modern and an environment designed to stimulate the worker to achieve, enjoy, progress and prosper.

**ERRATUM
LIMPOPO REGION
EXTERNAL ADVERT**

The following post was advertised with the wrong requirements and duties, the correct information must be as indication below.

07 X Grants Administrator (Level 5)

Salary: R228 321.00 – R268 950.00 exclusive of benefits

Location: Capricorn District: Polokwane Local Office (Ref No: SAS 06/06/2025), Blouberg Local Office (Ref No: 07/06/2025), Lepelle Nkumpi Local Office (Ref No: SAS 08/06/2025)

Waterberg District: Mokgalakwena Local Office (Ref No SAS 09/06/2025), Lephalale Local Office (Ref No SAS 10/06/2025).

Mopani District: Greater Letaba Local Office (Ref No SAS 11 /06/2025).

Sekhukhune District: Makhuduthamaga Local Office (Ref No SAS 12/06/2025).

Minimum Requirements: Candidates should have a qualification in the relevant field at NQF level 6 as recognized by the South Africa Qualification Authority (SAQA) and Computer Literacy is essential.

Added advantage: A valid driver's license and/or administrative/clerical experience will be an added advantage

Duties: The incumbent will: Provide a grant customer care services, screen and capture grant applications including beneficiary maintenance functions effectively. Administer medical booking and assessments, provide off-site grant application services to clients, and scanning and batching of grants files.

The closing date will remain, and the employment equity target remain the same, as per initial advert.

Closing Date: 14 July 2025

Correspondence will only be conducted with the short-listed candidates. If you have not been contacted within 3 months after the closing date of the advertisement, please accept that your application has been unsuccessful.

Visit us at www.sassa.gov.za or toll-free: 0800 60 10 11