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STUDENT INTERNSHIP POSITION: **TRANSPORT DEPARTMENT**

An internship programme is an intervention by the City of Johannesburg to address the growing demand by a tertiary institution for students to undergo on-the-job exposure, as a pre-requisite to acquire an academic qualification or as a requirement after the acquisition of academic qualification to obtain experiential training. The City is committed to providing work-based training for students.

- This internship opportunity is applicable to youth in the Johannesburg communities, who qualifies for this internship and have never participated in an internship programme before.
- This Vacancy is open to all qualifying **STUDENTS** in the Johannesburg Community for a period **not exceeding 18 months**
- Interested applicants are invited to apply for the positions listed in the circular.
- Complete the online job application form and attach all relevant documents (Certified Qualification/s, ID, and CV).
- Applicants are advised to use Google Chrome when applying for CoJ positions.
- The City of Johannesburg reserves the right not to make an appointment..
- The City of Johannesburg is an equal opportunity employer.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.

WHERE TO APPLY


<https://www.joburg.org.za/work/Pages/Work%20in%20Joburg/Vacancies/2021%20Internships/2021-Internships.aspx>

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted: Credit Record, CV validation and Employment record verification, Criminal check, and Identity validation.



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The City of Johannesburg (CoJ), Transport Department has the following Internship opportunity available for a period NOT exceeding eighteen 18 months

Department: Transport
Branch: Infrastructure Development
Designation: Internship: Infrastructure
Remuneration:

(Qualification completed with min 360 credits): R10 109,86 pm (Basic Salary, no benefits)

LOCATION: Old Mutual Building, 75 Helen Joseph Street

Minimum Requirements:

- Grade 12 (NQF level 4) plus Degree in Civil Engineering ;
- An Honours Degree would be an advantage;
- Only City of Joburg residents will be considered.

Primary Function:

Provide an efficient and effective Civil Engineering service in the implement and monitoring of Transport Infrastructure Implementation project. Assist in managing all construction to be undertaken by the Transport department.

Key Learning Areas:

- Consult with the Planning unit ensure that projects are implemented as per Transport master Plan;
- Ensure that financial management are conducted in accordance with MFMA;
- Prepare financial management filing and monitoring;
- Ensure that monthly reports are submitted accurately and on time;
- To ensure that projects performance in monitored and evaluated on a regular basis;

Leading Competencies:


- Computer Literacy on Microsoft Office Application- Word, Excel and PowerPoint;
- Interpretation of Building and Civil construction drawings;
- Good communication skills
- Problem analysis and problem-solving skills;
- High level of confidentiality and organisation skills;
- Ability to prioritise;
- Sound numerical ability and analytical skills;
- Good time management skills.


Core Competencies:


- Design and design drawing interpretation.



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Please take note that only online applications will be considered. Please apply by using the following link below:

<https://share-eu1.hsforms.com/1LdK9eGcSTkihukBeiQhpgew554>

APPLY ONLINE VIA WEBSITE: www.joburg.org.za

ENQUIRIES ONLY:

Contact Person: Estelle Buis
Tel No: (011) 022 8656

CLOSING DATE: WEDNESDAY, 02 JULY 2025

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