



CAPE WINELANDS DISTRICT

MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

Cape Winelands District Municipality strives towards rendering a dynamic and effective service to the community under its jurisdiction. As an Employment Equity Employer, we currently offer the following internship to an appropriately qualified and experienced individual.

ICT INTERNSHIP (One-year Contract Appointment)

Job Purpose:

To assist with various administrative and technical duties related to -

- Cybersecurity and Governance Compliance – Supporting security assessments, documentation and implementation of best practices
- Laptop Rollout – Assisting with the deployment of new laptops, ensuring smooth transitions for end users
- Infrastructure Upgrades – Assisting with the replacement of the main server stack and network switches to improve reliability and performance

Minimum Requirements:

- National Diploma or Degree in ICT
- Computer Literacy: MS Office

All-inclusive annual salary: R75,600.00

Centre: Stellenbosch

Closing date for applications: 30 May 2025 at 15:00

APPLICANTS ARE ENCOURAGED TO COURIER THEIR APPLICATIONS TO THE FOLLOWING ADDRESS:

STELLENBOSCH OFFICE

29 Du Toit Street / 46 Alexander Street
STELLENBOSCH
7600

OR HAND DELIVER THEIR APPLICATIONS TO THE FOLLOWING ADDRESSES:

STELLENBOSCH OFFICE

29 Du Toit Street /46 Alexander Street
STELLENBOSCH
7600

PAARL OFFICE

194 Main Street
PAARL
7646

WORCESTER OFFICE

51 Trappes Street
WORCESTER
6850

CERES OFFICE

27 Munnik Street
CERES
6835

ROBERTSON OFFICE

40 Van Reenen Street
ROBERTSON
6705

The closing date for applications is regarded as the date on which the minimum requirements as stipulated in this advertisement should be met by applicants. No supplementary documents will be accepted after the closing date. Applicants must acquire the prescribed application form from Ms TI Mpoli on (021) 8885159 or Ms NP Mtuta on (021) 8885120. [Originally completed applications, accompanied by originally-certified true copies of qualification certificates \(degrees, diplomas, certificates, school certificates, etc\) as well as required driver's licenses, Professional Driver's Permits and registration certificates from professional bodies, where applicable,](#) are to be submitted to the Municipal Manager, Cape Winelands District Municipality, P.O. Box 100, Stellenbosch, 7599 in a sealed envelope and endorsed with the relevant post name on the envelope.

It should be noted that applications that do not adhere to the above-mentioned prescriptions will not be considered, neither will late, faxed and / or electronic applications be considered. **Please note that candidates whom already completed a 2-year Internship programme at the Cape Winelands District Municipality will not be considered for an internship opportunity again.**

In the event of any inconsistency between the English, Afrikaans and isiXhosa advertisement, the English advertisement will prevail.

Please note that, should no feedback be received by 31 August 2025 candidates may assume that their applications have been unsuccessful.

Canvassing will disqualify a candidate.



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Die Kaapse Wynland Distriksmunisipaliteit streef na dinamiese en doeltreffende dienslewering aan die gemeenskappe binne sy regsgebied. As 'n gelyke indienseneming-werkgewer, beskik ons tans oor die onderstaande internskap vir 'n toepaslik gekwalifiseerde en ervare persoon.

IKT-INTERNSKAP (Kontrakaanstelling vir een jaar)

Posbeskrywing:

Hulpverlening met verskeie administratiewe en tegniese pligte ten opsigte van –

- Kubersekuriteit en voldoening aan regeringsbestuur – ondersteuning van sekuriteitsevaluering en -dokumentasie en implementering van beste praktyke
- Ontplooiing van skootrekenaars – hulpverlening met die ontplooiing van nuwe skootrekenaars om gladde oorgang vir eindgebruikers te verseker
- Opgradering van infrastruktuur – hulpverlening met die vervanging van die hoofbedienerstapel en -netwerkskakelaars om betroubaarheid en prestasie te verbeter.

Minimumvereistes:

- Nasionale diploma of graad in IKT
- Rekenaargeletterdheid: MS Office

Alles Insluitende Jaarlikse Salaris: R75,600.00

Standplaas & Verwysing: Stellenbosch

Sluitingsdatum vir aansoeke: 30 Mei 2025 om 15:00

AANSOEKERS WORD AANGEMOEDIG OM HUL AANSOEKE NA DIE VOLGENDE ADRES TE KOURIER:

STELLENBOSCH KANTOOR

Du Toitstraat 29 / Alexanderstraat 46
STELLENBOSCH
7600

OF AANSOEKE KAN PER HAND AFGELEWER WORD NA DIE VOLGENDE ADRESSE:

STELLENBOSCH KANTOOR

Du Toitstraat 29 / Alexanderstraat 46
STELLENBOSCH
7600

PAARL KANTOOR

Hoofstraat 194
PAARL
7646

WORCESTER KANTOOR

Trappesstraat 51
WORCESTER
6850

CERES KANTOOR

Munnikstraat 27
CERES
6835

ROBERTSON KANTOOR

Van Reenenstraat 40
ROBERTSON
6705

Die sluitingsdatum vir aansoeke word beskou as die datum waarop aansoekers aan die minimum posvereistes soos gestipuleer in hierdie advertensie, moet voldoen. Geen ondersteunende dokumente sal na die sluitingsdatum aanvaar word nie. Die voorgeskrewe aansoekvorm waarop aansoek gedoen moet word, is verkrygbaar by Me TI Mpoli by (021) 8885159 of Me NP Mtata by (021) 8885120. [Aansoeke, vergesel van oorspronklik gewaarmerkte, ware afskrifte van kwalifikasiesertifikate \(grade, diplomas, sertifikate, skoolsertifikate, ens.\), asook die vereiste rybewyse, Professionale Bestuurderspermitte en registrasiesertifikate van beroepsliqgame, waar toepaslik](#), moet teruggestuur word aan die Munisipale Bestuurder, Kaapse Wynland Distriksmunisipaliteit, Posbus 100, Stellenbosch, 7599.

Neem asseblief kennis dat aansoeke wat nie aan die bogenoemde voorskrifte voldoen nie, nie oorweeg sal word nie. Aansoeke wat laat, per faks en / of elektronies ontvang word, sal ook nie in aanmerking geneem word nie. **Neem asseblief kennis dat kandidate wat alreeds 'n 2 jaar Internskap program by die Kaapse Wynland Distriksmunisipaliteit ondergaan het, nie weer vir 'n internskap geleentheid oorweeg sal word nie.**

In die geval van enige teenstrydigheid tussen die Engelse, Afrikaanse en isiXhosa-advertensie, sal die Engelse advertensie voorrang geniet.

Neem asseblief ook kennis dat indien geen terugvoer teen 31 Augustus 2025 ontvang is nie, kandidate kan aanvaar dat hul aansoeke onsuksesvol was.

Gunswerwing sal 'n kandidaat diskwalifiseer.



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UMasipala waseCape Winelands uzama ukunika inkonzo eshukumayo nenetsingiselo kuluntu oluphantsi kolawulo lwawo. NjengomQeshi onobuLungisa bomSebenzi sinika kutsha-nje oku kulandelayo kumntu osafundayo olungele ngokufanelekileyo nonamava.

UMNTU OSAFUNDAYO WE-ICT (IsiVumelwano seNgqesho sonyaka omnye)

IProfayile yomSebenzi:

Ukuncedisa kwimisebenzi eyahlukeneyo yolawulo nobugcisa -

- Ubungqongqo be-ntanethi (Cybersecurity) nokuThobela uLawulo – Ukuxhasa ukhuseleko lohlolo, Sukungqinela ngamaxwebhu nokuzalisekisa imisebenzi engcono
- Ukuphakama kwelephutophu (Laptop Rollout) – Ukuncedisa kukumiselwa kwelephutophu ezintsha, ukuqinisekisa uguqulelo kubasebenzi bokugqibela
- Ukunyusa iziseko – ukuncedisa kukutshintshwa kwentlanganisela engundoqo wezintlu zeenkqubo ezifakwa kwikhompyutha ezisebenza kunye (server stack) notshintsho lothungelwano ukuphucula ukuthembeka nokusebenza

Ubuncinane bemfuneko:

- INational Diploma okanye isidanga se-ICT
- Ulwazi lweKhompyutha: MS Office

Umvuzo wonyaka kuqukwe konke: R75,600.00

Iziko & neSalathiso: eStellenbosch

Umhla wokuvalwa kwezicelo: 30 kuCanzibe wowama-2025 ngentsimbi ye-15:00

ABACELI BAKHUTHAZWA UKUBA BATHUMELE NGEPOSI IZICELO ZABO KWEZI DILESI ZILANDELAYO:

I-OFISI YASESTELLENBOSCH

29 Du Toit Street / 46 Alexander Street
STELLENBOSCH
7600

OKANYE BAHAMBISE IZICELO ZABO KWEZI DILESI ZILANDELAYO:

KWI-OFISI YASESTELLENBOSCH

29 Du Toit Street /46 Alexander Street
STELLENBOSCH
7600

KWI-OFISI YASEPAARL

194 Main Street
PAARL
7646

I-OFISI YASEWORCESTER

51 Trappes Street
WORCESTER
6850

I-OFISI YASECERES

27 Munnik Street
CERES
6835

I-OFISI YASEROBERTSON

40 Van Reenen Street
ROBERTSON
6705

Umhla wokuvalwa kwezicelo uthathwa njengomhla apho iimfuneko ezimiselwe njengobuncinane kwesi sibhengezo ekufuneka zifezekiswe ngabaceli. Akukho maxwebhu ongezelelweyo aya kwamkelwa emva komhla wokuvalwa. Abaceli kufuneka bazuze ifomu yesicelo emiselweyo kuNksz/Nkszn TI Mpoli kule nombolo (021) 8885159 okanye kuNksz/Nkszn NP Mtuta on (021) 8885120. [Izicelo eziziqityiweyo zokuqala ezikhathshwa zikopi zeziqinisekiso/izatifikhethi ezizizo zokuqala ezifungelweyo \(izidanga, iidiploma, izatifikhethi, izatifikhethi zesikolo, njalo, njalo\) namaphepha-mvume afunekayo. Amaphepha-mvume okughuba obuchule nezatifikhethi ezibhaliswe kumagela obuchule, apho kuyimfuneko,](#) zingeniswa ku *Municipal Manager*, Cape Winelands District Municipality, P.O. Box 100, Stellenbosch, 7599 ngemvulophu evaliweyo kwaye evunywe ligama leposi efanelekileyo elikwimvulophu.

Kufuneka kuqatshelwe ukuba izicelo ezingahambisani nemiyalelo echazwe ngasentla azisayi kuthathelwa ngqalelo, nezisemva kwexesha, ezifeksiwe okanye zizicelo zombane. **Nceda uqaphele ukuba abagqatswa abasele begqibe inkqubo yomntu osafundayo yeminyaka emi-2 kuMasipala wesiThili saseCape Winelands abasayi kuthathelwa ngqalelo kwakhona kwithuba lomntu osafunayo.**

Kwimeko apho kukho ukuguququka kwisibhengezo sesiNgesi, sesiBhulu nesesixhosa, isibhengezo sesiNgesi siya koyisa.

Nceda uqaphele ukuba xa ingekho ingxelo oyifumeneyo ngomhla wama-31 kweThupha wowama-2025 umgqatswa uya kucinga ukuba isicelo sakhe asiphumelelanga.

Ukurhwebesha kuya kuthintela umgqatswa.