



UMASIPALA MTHONJANENI MUNICIPALITY
MUNISIPALITEIT

APPLICATION FOR EMPLOYMENT FORM

A. DETAILS OF THE ADVERTISED POST (as reflected in the advert)				
Advertised post applying for				
Notice Service Period				
B. PERSONAL DETAILS				
Surname				
First Names				
ID or Passport Number				
Race	African	Coloured	Indian	White
Gender			Female	Male
Do you have Disability?			Yes	No
If yes , elaborate				
Are you a South African Citizen?			Yes	No
If no, what is your Nationality				
Work Permit Number (if any):				
Do you hold any political office in a political party, whether in a permanent, temporary or acting capacity? If Yes, provide Information Below.				No
Political Party:	Position:	Expiry Date:		
Do you hold a professional membership with any Professional Body? If yes, provide information below				
Yes:				No:

C. CONTACT DETAILS			
Preferred language for correspondence?			
Telephone number during office hours			
Preferred method for correspondence (Mark with an X)	Post:	E-mail	Fax

D. QUALIFICATIONS (additional information may be provided on your CV)			
Name of School/ Technical College	Highest Qualification Obtained	Year Obtained	
Name of Institution	Name of Qualification	NQF Level	Year Obtained

E. WORK EXPERIENCE (additional information may be provided on your cv)						
Employer (starting with the most recent)	Position	From		To		Reason for leaving
		MM	YY	MM	YY	
If you were Previously employed in Local Government, indicate whether any condition exists that prevents you re-employment:					Yes:	No:
If yes, Provide the name of the previous employing Municipality:						

F. DISCIPLINARY RECORD		
Have you been dismissed for misconduct on or after 5 July 2011	Yes	No
If yes, name of the municipality/ Institution:		
Type of Misconduct/ Transgression		
Date of Resignation/ Disciplinary case Finalised		
Award/ sanction		
Did you resign from your job on or after 5 July 2011 pending finalisation of the disciplinary proceedings? If yes, provide details on a separate sheet.	Yes	No

G. CRIMINAL RECORD		
Were you convicted of a criminal offence involving financial misconduct, fraud or corruption on or after 5 July 2011? If yes provide details on a separate sheet.	Yes	No
If yes, type of criminal act		
Date criminal case finalised		
Outcome/ Judgement		

H. REFERENCE				
Name of Referee	Relationship	Tel(office hours)	Cell phone Number	E-mail

I. DECLARATION	
<ul style="list-style-type: none"> <i>I hereby declare that all information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any misrepresentation or failure to disclose any information may lead to my disqualification or termination of my employment contract, if appointed.</i> 	
Signature:	Date: