



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

DEPARTMENT OF HEALTH

Applications must be submitted on new Z83 form that came to effect from 1 January 2021, the new application for employment form can be downloaded at www.dpsa.gov.za/vacancies. Should an individual apply for a post using the incorrect application for employment (Z83), the application will be disqualified. All required information on Z83 must be provided. In terms of DPSA circular 19 of 2022, Z83 must be completed and declaration must be signed, Part A all fields must be completed in full, Part B all fields must be completed in full (except when SA Applicant need not provide Passport numbers, when response is No, and official registration is not required), Part C all fields must be completed in full, Part D all fields must be completed in full, Part E,F,G may say refer to CV, or CV attached (Part F, the fields with questions related to conditions that prevent re-appointment, must be completed in full). Further, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae (ensure where required they indicate the drivers licenses). Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Successful completion of the Senior Management Pre-Entry Programme (Nyukela) is required for being considered for this SMS post. Enrolment for the course should be made on the NSG's website at <https://www.thensg.gov.za/training/course/sms-pre-entry-programme>. Applicants will be expected to be available for selection interviews and assessments at a time, date and place as determined by the Department. The successful candidate must disclose to the Head of Department particulars of all registrable financial interests, sign a performance agreement and employment contract with the Head of Department within three months from the date of assumption of duty. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The recommended candidate(s) for OSD production posts MUST submit endorsed service certificates from the previous employer and endorsed PERSAL service records where applicable within 2 days of accepting the offer. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. The employment offer to successful candidate will be subject to verified educational qualifications, previous experience, citizenship check, reference checks and security vetting. Please note: Correspondence will only be entered into with short-listed candidates. Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan

TO: ALL DDG'S, CHIEF DIRECTORS, DIRECTORS, DISTRICT MANAGERS,
DEPUTY DIRECTORS, CEO'S, HEADS OF INSTITUTIONS,
ASSISTANT DIRECTORS, PHC MANAGERS, ALL EMPLOYEES

HEALTH HUMAN RESOURCE MANAGEMENT CIRCULAR NO 39 OF 2023

CLOSING DATE: 21 NOVEMBER 2023

EMERGENCY CARE OFFICERS: GRADE 3 (26 POSTS) REFERENCE: H/E/8

SALARY: GRADE 3: R 197 343.00- R 255 087.00 per annum.

CENTRE: EMS: XHARIEP DISTRICT

REQUIREMENTS: Matric, Current registration with the Health Professions Council of South Africa HPCSA 2023/2024.

Valid Public Driving Permit. Valid Code 10 Driver's license

GRADE 3: Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with the HPCSA as Ambulance Emergency Assistant (AEA). None after registration with the HPCSA as AEA.

KNOWLEDGE AND SKILLS: Knowledge of AEA Protocols. Be able to work under pressure and excessive hours. Be

prepared to travel. Good driving skills. Strong communication skills (verbal and written). Knowledge of Free State

Province.

DUTIES: Render Emergency Medical Care and transport. Attend accident scenes. Complete Patient Report Forms.

Analyze Patient Report Forms. Clean and maintain emergency vehicles. Execute Infection Control Policy. Maintain

response time. Do any other duties assigned by shift leader or supervisor. Be available for standby during events. Complete check lists for vehicles and equipment and ensure functionality. Complete trip authority forms and logs.

ENQUIRIES: Mr LJ Basson, Tel: 051 492 2125

Applications to be send to: District Director: Xhariep Office, Albert Nzula District Hospital, Tromsburg (Attention: Mr. S Monatisa)

EMERGENCY CARE OFFICERS: GRADE 1&3 (80 POSTS) REFERENCE: H/E/9

SALARY: GRADE 1: R 169 737.00 - R 191 985.00 GRADE 3: R 197 343.00- R 255 087.00 per annum.

CENTRE: EMS: XHARIEP DISTRICT

REQUIREMENTS: Matric, Current registration with the Health Professions Council of South Africa HPCSA 2023/2024. Valid Public Driving Permit. Valid Code 10 Driver's license

GRADE 1: Successful completion of an appropriate. Basic Life Support (BLS) course that allows registration With the HPCSA as Basic Ambulance Assistant (BAA) Registration with the HPCSA as BAA. None after registration with the HPCSA as BAA.

GRADE 3: Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with the HPCSA as Ambulance Emergency Assistant (AEA). None after registration with the HPCSA as AEA.

KNOWLEDGE AND SKILLS: Knowledge of AEA Protocols Be able to work under pressure and excessive hours. Be prepared to travel. Good driving skills. Strong communication skills (verbal and written). Knowledge of Free State Province.

DUTIES: Render Emergency Medical Care and transport. Attend accident scenes. Complete Patient Report Forms. Analyze Patient Report Forms. Clean and maintain emergency vehicles. Execute Infection Control Policy. Maintain response time. Do any other duties assigned by shift leader or supervisor. Be available for standby during events. Complete check lists for vehicles and equipment and ensure functionality. Complete trip authority forms and logs.

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EMERGENCY CARE TECHNICIAN GRADE 1-3: (54 POSTS) REFERENCE: H/E/10

SALARY: GRADE 1: R 239 682.00 - R 285 297.00 GRADE 2: R290 943.00 – R 330 348.00 GRADE 3: R 339 840.00 – R 378 546.00 per annum.

CENTRE: EMS: XHARIEP DISTRICT

REQUIREMENTS: Matric, Current registration with the Health Professions Council of South Africa HPCSA 2023/2024. Valid Public Driving Permit. Valid Code 10 Driver's license

GRADE 1: Successful completion of Emergency Care Technician (ECT) course that allows registration with the HPCSA as Emergency Care Technician (ECT). None after registration with the HPCSA as ECT.

GRADE 2: Successful completion of Emergency Care Technician (ECT) course that allows registration with the HPCSA as Emergency Care Technician (ECT). 7 years after registration with the HPCSA as ECT.

GRADE 3: Successful completion of Emergency Care Technician (ECT) course that allows registration with the HPCSA as Emergency Care Technician (ECT). 14 years after registration with the HPCSA as ECT.

KNOWLEDGE AND SKILLS: Knowledge of AEA Protocols Be able to work under pressure and excessive hours. Be prepared to travel. Good driving skills. Strong communication skills (verbal and written). Knowledge of Free State Province.

DUTIES: Render Emergency Medical Care and transport. Attend accident scenes. Complete Patient Report Forms. Analyze Patient Report Forms. Clean and maintain emergency vehicles. Execute Infection Control Policy. Maintain response time. Do any other duties assigned by shift leader or supervisor. Be available for standby during events. Complete check lists for vehicles and equipment and ensure functionality. Complete trip authority forms and logs.

PARAMEDIC GRADE 1- 4: (6 POSTS) REFERENCE: H/P/61

SALARY: GRADE 1: R 290 943.00- R 344 697 .00 GRADE 2: R 359 691.00- R 424 233.00 GRADE 3: 440 904.00- R 501 630.00 , Grade 4 R 516 273 per annum.

CENTRE: EMS: XHARIEP

REQUIREMENTS: Matric (Preferably with a pass in English, Mathematics or Mathematics Literacy, Physical Science, Life Science or Biology), Current registration with the Health Professions Council of South Africa HPCSA 2023/2024. Previous experience in an emergency care environment would be an added advantage.

Valid Public Driving Permit. Valid Code 10 Driver's license

GRADE 1: Successful completion of an appropriate. Critical Care Assistant (CCA) course that allows registration With the HPCSA as CCA. Registration with the HPCSA a paramedic (ANT). Experience: None after registration with the HPCSA as CCA. Valid Public Driving Permit.

GRADE 2: Successful completion of an appropriate. Critical Care Assistant (CCA) course or recognized Diploma that allows registration With the HPCSA as a Paramedic (ANT). Successful completion of an appropriate national diploma qualification (recognized Diploma) that allows registration With the HPCSA as a Paramedic (ANT). Registration with

the HPCSA a paramedic (ANT). Experience: 7 years after registration as a CCA and none after registration with the HPCSA as ANT.

GRADE 3: Successful completion of an appropriate. Critical Care Assistant (CCA) course, Successful completion of an appropriate national diploma qualification (recognized Diploma) that allows registration With the HPCSA as a Paramedic (ANT) or recognized B Tech or BHSC qualifications that allows registration With the HPCSA as a BTech or Emergency Care Practitioner (ECP). Registration with the HPCSA a Emergency Care Practitioner (ECP). Experience: 14 years after registration as a CCA and none after registration with the HPCSA as ANT. 7 years after registration as after registration with the HPCSA as a Paramedic (ANT), and none after registration with the HPCSA as an ECP.

GRADE 4: Successful completion of an appropriate. Critical Care Assistant (CCA) course or Successful completion of an appropriate national diploma qualification (recognized Diploma) that allows registration With the HPCSA as a Paramedic (ANT) or BHSC qualifications that allows registration With the HPCSA as a BTech or recognized B Tech or BHSC qualifications that allows registration With the HPCSA as a BTech or Emergency Care Practitioner (ECP). Registration with the HPCSA a Emergency Care Practitioner (ECP). Experience: 24 years after registration as a CCA and none after registration with the HPCSA as ANT. 17 years after registration as after registration with the HPCSA as a Paramedic (ANT), and 10 years' after registration with the HPCSA as an ECP.

DUTIES: Render Emergency Medical Care and transport. Attend accident scenes. Complete Patient Report Forms. Analyze Patient Report Forms. Clean and maintain emergency vehicles. Execute Infection Control Policy. Maintain response time. Do any other duties assigned by shift leader or supervisor. Be available for standby during events. Complete check lists for vehicles and equipment and ensure functionality. Complete trip authority forms and logs.

ENQUIRIES: Mr LJ Basson, Tel: 051 492 2125

Applications to be send to: District Director: Xhariep Office, Albert Nzula District Hospital, Tromsburg (Attention: Mr. S Monatisa)

Approved by:
 DULY SIGNED DATE: 07,11,2023