



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



DEPARTMENT OF HIGHER EDUCATION AND TRAINING.

KING HINTSA TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING (TVET) COLLEGE.

The Department and the College is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity: (race, gender and disability) in the Department through the filling of posts and a candidate whose appointment, transfer or promotion will promote representivity will receive preference.

APPLICATIONS: Please Forward Your Application, Quoting The Reference Number to: Recruitment@kinghintsacollege.edu.za

CLOSING DATE: 05 February 2021 at 14H00, applications received after the closing date will not be considered.

NOTE: Applications must be submitted on form EDP01 for Lecturers and must be accompanied by a comprehensive CV and certified copies of qualifications. The successful candidate will be subjected to a security clearance and verification of qualifications. Interviewed candidates will be subjected to a competency assessment where necessary. Correspondence or communication will only be entered into with short-listed applicants. The College /Department reserves the right to withdraw any of the advertised posts at any time depending on the need.

POST: LECTURER: CIVIL ENGINEERING REF NO: KHC2021/TEK01
Nature of Post: Permanent
SALARY: R 211 731 per annum PL1
CENTRE: King Hintsa TVET College-Teko Campus

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree in Civil Engineering or Any related field, must be an Artisan. Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills

DUTIES: Teaching Carpentry and Roof work (theory and practical) (CIVIL) L2,3&4. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

POST: LECTURER: CIVIL ENGINEERING REF NO: KHC2021/TEK02
Nature of Post: Permanent
SALARY: R 211 731 per annum PL1
CENTRE: King Hintsa TVET College-Teko Campus

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree in Civil Engineering or Any related field. Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills

DUTIES: Teaching Construction Planning. Teach students in classrooms or workshops and online providing theory and practical training through lectures, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

POST: LECTURER: AGRICULTURE REF NO: KHC2021/TEK03
Nature of Post: Permanent
SALARY: R 211 731 per annum PL1
CENTRE: King Hintsa TVET College-Teko Campus

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree in Agriculture specializing in Animal Production. Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills

DUTIES: Teaching Animal Production (Agriculture) L2,3&4. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

POST: LECTURER: AGRICULTURE REF NO: KHC2021/TEK04
Nature of Post: Permanent
SALARY: R 211 731 per annum PL1
CENTRE: King Hintsa TVET College-Teko Campus

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree in Agriculture specializing in Soil Science or Crop Production. Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills

DUTIES: Teaching Soil Science L2,3&4. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

POST: LECTURER: AGRICULTURE REF NO: KHC2021/TEK05
Nature of Post: Permanent
SALARY: R 211 731 per annum PL1
CENTRE: King Hintsa TVET College-Teko Campus

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree in Agricultural Economics or Any related field. Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills

DUTIES: Teaching Farming Management N4,5&6. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

POST: SUBSTITUTE LECTURER: INFORMATION TECHNOLOGY REF: KHC2021/DUT01
Nature of Post: 3 Months Contract
SALARY: R211 731 per annum PL1
CENTRE: King Hintsa TVET College-Dutywa Campus.

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree in Information Technology or Any related field. Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching Introduction to System Development, Systems Analysis and Design 3&4. Office Data Processing. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

POST: LECTURER: MARKETING MANAGEMENT REF NO: KHC2021/DUT02
Nature of Post: Permanent
SALARY: R 211 731 per annum PL1
CENTRE: King Hintsa TVET College-Dutywa Campus

REQUIREMENTS: Grade 12 / Standard 10; Bachelor of Education (EMS) and/ or a recognised three-year Diploma/Degree in Marketing; teacher qualification and SACE registration. Teaching experience in a TVET sector, assessor and moderator certificates and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills

DUTIES: Teaching Marketing Communication, Advertising and Promotions; and Life Skills and Computer Literacy i.e. Life Orientation from levels 2 – 4. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

POST: LECTURER: MARKETING MANAGEMENT REF NO: KHC2021/DUT03
Nature of Post: Permanent
SALARY: R211 731 per annum PL1
CENTRE: King Hintsa TVET College-Dutywa Campus

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree in Marketing or Any related field. Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills

DUTIES: Teaching Marketing Communication. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

POST: SUBSTITUTE LECTURER: LIFE ORIENTATION REF: KHC2021/WILO1
Nature of Post: College Council Post (Contract)
SALARY: R211 731 per annum PL1
CENTRE: King Hintsa TVET College-Willowvale Campus.

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree with Computer as a major subject. Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching Life Orientation N4-N6. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

POST: SUBSTITUTE LECTURER REF: KHC2021/WILO2
Nature of Post: College Council Post (Contract)
SALARY: R211 731 per annum PL1
CENTRE: King Hintsa TVET College-Willowvale Campus.

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree with Computer as a major subject. Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching Office Data Processing L2,3&4. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

POST: SENIOR LECTURER: BUSINESS STUDIES REF NO: KHC2021/WILO3
Salary: R348 747 per annum PL 2
Centre: King Hintsa TVET College-Willowvale Campus.

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree in Business Studies or any related qualification. Must have a Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and must have a valid driver's licence will be added advantage. Very good knowledge of TVET programmes. Good record keeping and classroom management skills.

Duties: Teaching Allocated subjects. Be responsible for the effective functioning of the department and organise relevant curricular activities so as to ensure that the subject, learning area or phase and the education of the learners are promoted in a proper manner. • Assess and record the attainment of learners taught • Assist with planning and management of text books, equipment, etc • Manage and monitor curriculum activities for Report 191/NCV programmes • Organise experiential learning and teaching, including excursions for students • Report on and account for student performance in his/her programme(s). Moderate assessments, lecturer's PoE's and student PoA's. Monitor and support lecturers in your programme. Perform other relevant duties within the ambit of teaching and learning.

POST: LECTURER: MATHEMATICAL LITERACY REF NO: KHC2021/CEN01
Nature of Post: Permanent
SALARY: R211 731 per annum PL1
CENTRE: King Hintsa TVET College-Centane Campus

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree BED Technical (FET) and Relevant Qualification majoring with Mathematics and PGCE Qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching Mathematics Literacy. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

ENQUIRIES:
Max Ndzame and Pumza Soyizwapi @ 047 401 6400